

**WATER DISTRICT #19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, December 14, 2010**

**REGULAR MEETING**  
**4:30 PM**

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitors present were Frank Jackson and David Warren.

**Meeting came to order at 4:30 PM**

**1. VISITOR BUSINESS**

- David Warren – his service line from the meter to his home experienced a significant leak between the months of September and November. He’s requesting an additional leak adjustment from the two previously given. **The Board** recommended that Mr. Warren start making payments on his account and postponed making any decisions at this time. **General Manager Lakin** to include a line item on the January Agenda for discussion of the leak adjustment policy.

**2. BOARD DISCUSSION/ACTION**

- Capacity Analysis review by Gray & Osborne –**The Board** discussed comments forwarded by Gray & Osborne and came to consensus on minor revisions. These revisions were not deemed substantive enough to warrant further review by Gray & Osborne. This report will not be released until Beall and Morgan Hill Wells are approved for use by DOH.
- Master Resolution discussion – **General Manager Lakin** distributed the first draft of the Master Resolution – Articles I & II. After review, **the Board** requested minor revisions.
- WASWD Commissioners Workshop scheduled for January 18, 2011. **Commissioners Haworth** and **Powell** will attend.
- Approval of minutes – Thursday, November 29<sup>th</sup>, 2010 – **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.

**3. OPERATIONS REPORT**

- A significant number of water leaks were caused by the freezing temperatures from November 22<sup>nd</sup> to the 25<sup>th</sup>. Well field draw downs are normal. A tree fell at the well site during high winds and damaged the fence on the north side of the property. During the island wide power failure Williams Heating was contacted and the well site gate left open to fill up the generator with diesel. A break was repaired on 107<sup>th</sup> – the 3 inch water main is in very poor condition. Heavy rains caused flooding on Beall and Ellis Creeks filling up the treatment tanks with mud. Treatment plant out until Friday. **Commissioner Bard** requests continuation of Soper Road DBP sampling.
- Beall Well – ammonia issue, need to replicate recent successful treatment results. The Board suggested RH2 come out and give a detailed report about the blending issue. Morgan Hill Well –RH2 developing a set of alternatives for manganese mitigation.

#### 4. ADMINISTRATIVE REPORT

- Ridge Road Main Replacement bids – Nine bids for the projects. Reed Trucking & Excavating is the lowest bidder. **General Manager Lakin** will have a contract ready for approval by **The Board** at the next meeting.
- Storm damage repairs – **Operations Lead Wahanik** covered this report in the Operations Report section.
- Financials – November had a positive result, still financially sound. Office Building Maintenance costs over budget due to the re-painting project, inspired by the dry rot mitigation project earlier this year.

#### 5. SIGN APPROVED MINUTES IN BOOK

#### 6. SIGN VOUCHERS

**Commissioner Bard** made a Motion to conclude the meeting at 6:38 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.